

Capital Improvements Program Committee  
Regular Meeting

September 1, 2011

Minutes

**Members Present:** Stacie Jo Pope, Joyce Davis, Bob Tougher, Jim Shildneck, Linda Murray, Robert Houseman, David Owen, Pete Chamberlin

Chairperson opened the meeting at 9:03 am.

**Consideration of Minutes**

corrections to the August 23<sup>rd</sup> minutes:

Correction to the spelling of “Chamberlin” in Members Present on CIP.

Correction in paragraph 2, sentence 1 under Wolfeboro Public Library: add “of” to read “... adding in escalation of construction costs...”

Correction to 2<sup>nd</sup> sentence under Acquisition of 255 South Main change “correct” to “improve” to read “The plan now is to improve the exit...”

Motion by Jim Shildneck and seconded by Bob Tougher to approve the minutes of the August 23<sup>rd</sup> 2011 meeting as amended. All members voted in favor, motion passed.

**Workshop on CIP Development**

**Parks & Recreation Department:**

Albee Beach House: Email from Ethan Hipple states that the estimate of \$205,634 is just an estimate – no design work is done yet. An engineer will be hired within the next couple of weeks. He feels that this estimate is above where the project will come in. Committee questioning the difference of last years price of \$121,714 and this years increase to \$205,634. Modular was submitted for last year. Committee also questioned the back up estimates from AG Architects – the design fees of \$19,340 from column 1 are used in the total estimate and the site work & construction costs of \$35,000 + \$132,600 from column 2 are used for the final price on page 2 of back up estimate. Were column 1 & 2 based on square footage?

Pop Whalen Dehumidification: No new cost estimate yet

**Public Safety Building:**

Two options were submitted : Alternative 1 @ \$394,910 or Alternative 2 @ 238,000

Board discussions on each with consideration of future replacement of building/department and the structural repairs that are critical repairs needed.

Board came to consensus to use Alternative 2 for \$238,000 in year 2012

**Other Business:**

Next meeting will be on Tuesday, September 20<sup>th</sup> – @ 8 am at the Town Hall meeting room

The meeting adjourned at 10:18am

Respectfully Submitted,

Stacie Jo Pope